**Richland Park Elementary PTA Meeting  
September 29, 2016  
Meeting Minutes**

1. **Call to order:** Jean Johnson called the meeting to order at 6:40. A quorum of 29 PTA members was present. Prior to this, the following announcements were made:
2. Traffic Safety: Officer Ed Coleman implored parents to drive safely at pick-up and drop-off. There has been a great deal of impatience at pick-up. Please do your part to facilitate an efficient process by following all rules. Parents have recently begun assisting and the situation is improving.
3. Reflections competition: Ms. Jenni Colon, RPE art teacher, announced this year’s theme is “what is your story?” The deadline is 10/28. There are many rules; please consult your flyer or contact Jenni at [jenni.colon@risd.org](mailto:jenni.colon@risd.org).
4. **What PTA Does**   
   Jean Johnson introduced the PTA Board and gave a PowerPoint presentation explaining the work of the PTA.
   1. Membership: Jean urged the audience to become members of the PTA. Membership fees are $5.
   2. Open Board Positions: Volunteers are needed to fill the hospitality, school supply, programs, and secretary positions.
   3. Special and Gifted Education (SAGE) Chair: this year, this position has been added. Anyone with questions or concerns about SAGE should contact SAGE Chair Amanda Pritchard.
   4. New website: [www.rlepta.org](http://www.rlepta.org)
5. **Treasurer’s Report** – presented by Jean Johnson.
6. **Approval of the Minutes** of the May XX 2016 PTA meeting were passed.   
   Jean Johnson made a motion; it was seconded by Susan Fick and passed unanimously.
7. **Resignations**  
   Jean Johnson announced that the PTA Board secretary and Hospitality Chairs had to step down, which is why new volunteers are needed.
8. **Reconciliation Report** – presented by Amanda Mlinarich

The books are clear; no irregularities noted.

1. **Adoption of 2016-2017 Budget**Liz Wetherington moved to approve the budget as presented.  
   Jean Johnson seconded the motion.  
   The motion passed unanimously.
2. **Adjournment**: The meeting adjourned at 7:07.